

APTA Board Member Participation in Elections for National Office



BOD Y04-20-05-06 [Amended BOD Y06-19-09-08; BOD Y11-08-02-02; BOD Y11-05-27-70; BOD Y03-05-24-64] [Policy]

To fulfil their duty of care, members of the Board of Directors have a responsibility to participate in leadership succession planning. Participation in this process must be guided by the principles delineated in the Board policy [Code of Conduct](#).

Nomination Phase

Board members are encouraged to participate in the nomination phase by:

- Encouraging individuals to consider service on APTA's Board or Nominating Committee;
- Answering questions from potential candidates and the NC relating to core responsibilities, workload, time commitment, board culture, and other responsibilities regarding service on the Board;
- Describing to the NC and delegates the skills needed to serve on the Board;
- Communicating examples of individuals' leadership behaviors observed during component visits and other interactions to the NC; and,
- Submitting NC1 forms as individual members of the association.

While Board members may solicit NC1 forms from others when they are seeking to be slated for office, they may not solicit recommendations on behalf of other potential candidates.

Candidacy Phase

During the candidacy phase members of the Board:

- Who are candidates may participate in the candidacy process only with respect to the position they are seeking and in accordance with the Candidates for National Office Manual developed by the officers of the House of Delegates;
- May answer questions from and discuss with currently slated candidates items relating to core responsibilities of the Board including, but not limited to, workload, time commitment, specific tasks, current initiatives, and board culture; and,
- May not speak formally or informally for or against any candidate (other than themselves if they are candidates).

Election Phase

During the election phase members of the Board:

- May not vote in APTA elections for national office, in accordance with APTA bylaws.
- May carry out their assigned responsibilities to facilitate the business of the House of Delegates as they pertain to elections for national office.

Explanation of Reference Numbers:

HOD P00-00-00-00 stands for House of Delegates/month/year/page/vote in the House of Delegates minutes; the "P" indicates that it is a position (see below). For example, HOD P06-17-05-04 means that this position can be found in the June 2017 House of Delegates minutes on Page 5 and that it was Vote 4.

P: Position | S: Standard | G: Guideline | Y: Policy | R: Procedure

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