

Honorary Membership Proposal Submissions



BOD Y09-09-05-07 [Amended BOD R03-06-28-73; BOD R03-03-29-81; BOD 03-97-06-13; BOD 06-75-00-00] [Policy]

1. Proposals for APTA's Honorary Membership category must be submitted by a component of the Association with a nomination form found on the [Honorary Membership webpage](#). This honor is open only to individuals not otherwise eligible for membership in any member category of the Association.

Submission of proposals for Honorary Membership should be solicited and/or compiled by the nominating component and shall include the following:

- a. Nomination form
 - b. Letter of nomination that specifically highlights the nominee's contributions:
 - significant to the profession of physical therapy
 - national in recognition and scope, and
 - of unique quality
 - c. Curriculum vitae or resume
 - d. Proposed language for presentation of the nomination to the House of Delegates in the form of a resolution with a preamble, and
 - e. Other background materials as appropriate,
2. Components should submit proposals with appropriate background materials via the [APTA Honorary Member webpage](#) by the deadline date of December 1.
 3. Proposals shall be presented to the Board of Directors for consideration.
 4. The nominating component will be notified of the action of the Board of Directors regarding the proposal.
 5. If the resolution with a preamble is adopted by the House of Delegates, and the recipient is unable to be present during the House session to accept the honor, an alternative method will be determined for recognizing the newly elected honorary member.

SAMPLE RESOLUTION:

ELECTION TO HONORARY MEMBERSHIP IN THE AMERICAN PHYSICAL THERAPY ASSOCIATION: [name of individual]

Whereas, Xxxx xxx xxx xxxxx xxx xxxxx xx xxx xxxxxxxx xx xx xxx xxx;
[First letter of "Whereas" and first letter of the word following "Whereas" is always capitalized. "Whereas" is always followed by a comma, and the sentence should end with a semi-colon.]

Whereas, Xxxx xx xxx xxx xxx;

Whereas, Xxx xxx xxxxx xx xxx xx xxx xx xxxxx xx xxxxxx xxxxx xxxxxx; and,
[At the end of the clause immediately preceding the last "Whereas" clause of the resolution, place the word "and" after the semi-colon followed by a comma.]

Whereas, Xx xxx xxx xxx xxx xxxxx xxx;

Resolved, Xxxx xx xxx xxxxx xxx xxx xx xxxxx xx xxxxx xxx xxx xxxxxx.

[First letter of “Resolved” and first letter of the word following “Resolved” is always capitalized. “Resolved” is always followed by a comma, and the sentence should end with a period. There may be more than one “Resolved” in a resolution.]

6. A framed certificate will be given to the recipient commemorating their election to Honorary Membership in the Association.

Explanation of Reference Numbers [use for House policy]:

HOD P00-00-00-00 stands for House of Delegates/month/year/page/vote in the House of Delegates minutes; the "P" indicates that it is a position (see below). For example, HOD P06-22-05-04 means that this position can be found in the June 2022 House of Delegates minutes on Page 5 and that it was Vote 4.

E: Binding Ethical Document | P: Position | Y: Policy

Last Updated: 11/29/2022

Contact: governancehouse@apta.org