Core Ambassador Responsibilities

- Complete the Core Ambassador Agreement and scan and email it to Lisa McLaughlin at lisamclaughlin@apta.org
- Maintain “Loop Link” for your state, including a Faculty Contact and Student Representative from each program, direct communication with Chapter Leadership, and SSIG (if applicable)
- Effectively communicate information from SABoD and State Chapter to your Program Contacts and vice versa. This includes but is not limited to:
  - Correspondence with all SABoD liaison communication within 48 hours, as consistent with policies and procedures
    - Update Program Accountability Form
  - Cc-ing the SABOD VP on emails that are sent to the Program Contacts
- Complete 1-3 APTA projects/presentations during term
  - Includes completed documentation of project/experience in “Core Ambassador Project List” Document
  - For ideas on how to advocate and advocacy activities, visit http://www.apta.org/StudentAdvocacy/
  - Also look at Past CA Projects document for additional ideas
- Update CA Checklist at least once a month
- Become an APTA Student Brand Champion
- Join PTeam to receive legislative e-mails
- When attending Combined Sections Meeting, NEXT, and/or National Student Conclave, volunteer time at the Student Assembly booth
- Select, mentor, and assist the SABOD with the transition of a successor for your Core Ambassador position three months prior to NEXT Conference.
  - Includes but is not limited to:
    - Lead transition meeting with successor
    - Completion of Core Ambassador Agreement
    - Introduction to faculty contacts at all of the schools within your state
    - Initiation of relationship with SABoD liaison
    - Complete CA Exit Form

Standard Term: NEXT Conference to NEXT Conference