VACANT POSITION ON THE BOARD OF DIRECTORS BOD Y11-19-12-17 [Initial BOD G11-84-05-20] [Policy]

In accordance with Standing Rules of the American Physical Therapy Association, if a vacancy occurs on the APTA Board of Directors (Board) after the first year of a 3-year term, the vacancy shall be filled by appointment by the Board using the following procedure:

1. If the vacant position is that of the vice president, secretary, treasurer, or vice speaker, a current director or an APTA member in good standing shall be considered for appointment to that office for the remainder of the term.
2. If the vacant position is that of director, a member in good standing shall be appointed from the membership to fill that vacant position for the remainder of the term.
3. Board members shall be invited to submit to the president names of individuals they would like considered for the open position.
4. APTA staff shall confirm membership eligibility as outlined in the Bylaws of the American Physical Therapy Association, Article IX, Section 2, Qualifications.
5. The Board shall be given a list of the nominated, eligible members to be considered.
6. The Board shall meet in executive session to identify, and rank in order of preference, individuals to fill the open position.
7. The president shall contact the first individual on the list and invite them to fill the open, unexpired term. If that person declines, the next person shall be contacted, and then the next person, if needed. If none of the individuals identified consent to serve, the Board shall meet again to identify additional individuals.
8. Board service for the appointed individual will begin once a signed consent-to-serve form has been received at association headquarters.

Explanation of Reference Numbers:
BOD P00-00-00-00 stands for Board of Directors/month/year/page/vote in the Board of Directors Minutes; the "P" indicates that it is a position (see below). For example, BOD P11-97-06-18 means that this position can be found in the November 1997 Board of Directors minutes on Page 6 and that it was Vote 18.