

# CSM APTA Combined Sections Meeting

The Specialty Sections of the American Physical Therapy Association hereby issue a

## CALL FOR SESSION PROPOSALS for the **COMBINED SECTIONS MEETING**

Washington, DC | January 23 – 26, 2019

### Proposal Submission Deadline: March 21, 2018 at 11:59 p.m. (Pacific)

Visit [www.apta.org/CSM/Submissions](http://www.apta.org/CSM/Submissions) to submit your educational session or preconference course proposal.

Proposals for educational sessions or preconference courses must be submitted online through APTA's Abstract Central site. The decision as to whether or not a proposal is accepted, and the final content, format and scheduling of any presentation, rests with each Section as represented by that Section's Program Chair.

#### Proposal submissions for educational sessions must contain the following:

- 1) Title (limited to 80 characters, with spaces)
- 2) Course/session description (limited to 1,500 characters, with spaces)
- 3) Course/session learning objectives (maximum 4)
- 4) Minimum of 5 current bibliographic references, no more than 10 years old (2009 and forward)
- 5) Timed outline of content (including breaks)
- 6) Content related to differential diagnosis content (express in minutes)
- 7) Speaker information, including name, degrees/credentials, institution, city, and state, speaking experience
- 8) Biographical information for each speaker
- 9) Keywords
- 10) Teaching and learning assessment methods
- 11) Recommended content level
- 12) Conflict of interest disclosure

#### Proposal submissions for preconference courses must contain the following:

All of the above pertaining to educational session submissions plus a commitment that, if selected, submitter will provide a 25 question and answer multiple-choice post-test for assessing learning. Each question must correspond with a learning objective. This post-test is required for Continuing Education Unit approval.

#### Important things to remember when submitting your proposal:

- ✦ Speaker information will appear **exactly as submitted in all CSM publications both in print and on-line**. Contact co-presenters to ensure the accuracy of this information **before** finalizing your submission. **All credentials should be listed under the field "degree"**.
- ✦ Proposals may be for educational sessions for 2 hours or for a 1 or 2 day preconference course.
  - If you have content exceeding 2 hours for an educational session you may submit two 2 hour sessions, designating in the title that this is Part 1 or Part 2.
  - The same proposal cannot be submitted to multiple sections.
- ✦ Selection of proposals will be based on the foundation in evidence, clarity of proposal, probable interest to participants, fiscal feasibility, and space and time constraints.
- ✦ Proposals should reflect cultural and/or ethical components related to clinical practice and research as related to session content.
- ✦ Proposals should be devoid of any promotional content.

If you have questions concerning content for a specific Section, contact the appropriate Section Program Chair:

AS OF December, 2017	Contact Person	Contact Information
Acute Care	Kristy McIlwain, Jonathan Wood	kvroo@aol.com; jmwood003@gmail.com
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