

## **APTA BYLAWS AND HOUSE DOCUMENTS COMMITTEE**

The Bylaws and House Documents Committee is a committee of the House of Delegates and is appointed by the Officers of the House of Delegates.

### **CHARGE**

The Bylaws of the American Physical Therapy Association (Article VII., Section C.) provide that the Bylaws and House Documents Committee shall review and propose revisions to these bylaws, standing rules, and Association policies and positions for the profession adopted by the House as prescribed in the standing rules.

The Standing Rules of the American Physical Therapy Association (SR 10) provide that on a regular, established basis the committee will review the Association bylaws, standing rules, and Association documents created by the House and, as it deems appropriate, bring motions and amendments to the House for consideration. The committee will make editorial corrections as necessary to Association bylaws, standing rules, and Association documents created by the House, and will communicate such corrections to the House.

### **QUALIFICATIONS FOR APPOINTEES**

- Shall be a Physical Therapist member in good standing.
- Knowledge of APTA governance structure and the interrelationship between APTA governing documents such as the articles of incorporation, bylaws, standing rules, and policies.
- Experience and expertise in areas relevant to practice within the physical therapy profession.
- Understanding of APTA House of Delegates processes, structure, and function.
- Ability to analyze and synthesize a vast amount of information.
- Ability to collaborate with delegates, component leaders and other stakeholders to elicit input.

All APTA appointed groups shall conduct their work to support APTA's Mission, Vision, Strategic Plan, and APTA adopted policies and positions. All appointees shall agree to the APTA Volunteer Commitment.

### **MEETINGS**

This committee holds one annual funded in-person meeting and meets on a monthly basis, as needed.

### **SIZE**

The group shall consist of six members: one chair and five additional members; and the APTA Secretary who serves as an ex-officio member and is not counted among the six. The APTA bylaws (Article V., Section 7.) provide that two members selected by the committee serve as nonvoting delegates to the House of Delegates. Nonvoting delegates may speak and make motions at the House but may not vote. Nonvoting delegates may not serve concurrently as a voting or nonvoting delegate of another member group.

### **TERMS OF APPOINTEES**

The APTA bylaws (Article VII, Section 2, C) provide members of the committee shall serve three-year terms with at least one member being appointed each year. Committee members shall not serve consecutive terms for appointments beginning in 2026 or thereafter. APTA members shall not serve on more than one board-appointed group at a time with the exception of APTA Board members.