Clinical Performance Instrument (CPI)

PT/PTA Student User Guide
Login
Go to https://cpi.apta.org

Click Login.

Log in to your account using your APTA login credentials.

Agree to the Terms of Use.

For login issues: Email CPI@APTA.com or 703-684-2782.
Menu Options

- Click to enter/exit full screen.
- Click to access User Guides.
- Click your User Profile photo to:
  - Update your user profile
  - Log Out of the system

Dashboard

The Compency.AI dashboard shows a comprehensive and dynamic view of student competency levels. Use the dashboard filters to sort information. PT/PTA students will only see their own personal information on the student dashboard.
Select specific Domains and Competencies and mouse-over each competency score for additional information.

PT/PTA Assessment

PT/PTA Assessments are assigned by the DCE. Use PT/PTA Assessments complete or review assessments and track assessment completion progress.

Start, Continue or View Assessments

APTA Rubric evaluations have been created and mapped by APTA administrators. Click the action to Start or Continue an assessment. If the assessment is complete, click the Action to View an assessment.
Verify the name and evaluation (Midterm vs Final), then complete the rubric by selecting the appropriate response for each criteria.

Add criteria level comments on Areas of Strength, Areas for Development and Remediation Plans by clicking the comment icon for each criteria. Then Save.
Scroll to the end of the rubric to add comments for an Overall Summary.

Save your Rubric

**Save As Draft** allows you to save an incomplete rubric without publishing it to other areas in Competency.AI. Rubrics saved as a draft will remain in pending status until edits are complete and submitted.

**Submit** Once you click submit the rubric is complete. You will not be able to make any edits. Please review your comments and selections carefully, then click Submit.

**Back** brings you back to the PT Assessments page. CHANGES WILL NOT BE SAVED