



Call for Session Proposals

APTA CSM | Feb. 22-25, 2023 | San Diego, California

The specialty academies and sections of the American Physical Therapy Association hereby issue a Call for Session Proposals.

Proposal submission deadline: March 14, 2022, 11:59 p.m. PT

Visit [Submissions](#) for more information and to submit your educational session or preconference course proposal.

Proposals for educational sessions and preconference courses must be submitted online through APTA's submission site. The decision as to whether to accept a proposal and matters regarding the final content, format, and scheduling of any presentation, rest with each academy/section as represented by that entity's program chair.

Proposal submissions for educational sessions must contain the following:

- Title (15 words maximum).
- Course/session description (200 words maximum)
- Course/session learning objectives (four maximum)
- Minimum of 5 to 7 current bibliographic references, no more than 7 years old (2016 and later).
- Timed outline of content
- Total of content related to differential diagnosis (expressed in minutes)
- Speaker information, including name, degrees/credentials, institution, city, state, and speaking experience
- Biographical information for each speaker
- Keywords
- Teaching and learning assessment methods
- Recommended content level (basic, intermediate, advanced)
- Conflict of interest disclosure

Proposal submissions for preconference courses must contain the following:

- All of the above pertaining to educational session submissions, **plus**
- A commitment that, if selected, the submitter will provide a 25-question, multiple-choice posttest to assess learning.
- Each question must correspond with a learning objective. This learning assessment is required for continuing education unit approval.

Important things to remember when submitting your proposal:

- Speaker information will appear exactly as submitted in all CSM publications. Contact co-speakers to ensure the accuracy of this information before finalizing your submission.
 - Proposals may be for two-hour educational sessions or for one- or two-day preconference courses.

- If you have content exceeding two hours for an educational session, you may submit two, two-hour sessions, designating in the title that it is part 1 or part 2.
- **The same proposal may not be submitted to multiple sections.**
- Selection of proposals will be based on foundation in evidence, clarity of proposal, probable interest to participants, fiscal feasibility, and space and time constraints.
- Proposals should reflect cultural and/or ethical components related to clinical practice and research, as related to session content.
- Proposals should be devoid of any promotional content.
- Use your APTA member login to access the submission site and submit your proposal. If you do not have a member login, you can create one.

Accepting Speaker Responsibilities

If your proposal is selected for an educational session or preconference course you will be asked to sign a form agreeing to the speaker responsibilities. Since there are a lot of moving parts involved in preparing for APTA CSM, our conference timeline is necessary to make sure everything stays on track.

- You agree to meet all deadlines (deadline reminders will be sent to chairs).
- If you cannot meet a deadline you will need to notify APTA Events Programming staff at eventprogram@apta.org.
- Include reference to your section/academy and the title of your approved session/course in all communications.

APTA Specialty Section Program Chairs 2022

APTA Specialty Section	Contact Person	Contact Information
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Contact: eventprogram@apta.org