

APTA CCIP Online System Instructions – Applicants



Accessing Online System

To access the CCIP Online System, click the link below. You will be directed to a log in screen.

- If you **are** an APTA member, this will be your APTA login.
- If you **are not** an APTA member, click “Create a free account” and fill out the required information.

Link: <https://ccip.apta.org>

Log in to your account.

Email, Member Number, or User ID

Password

Remember Me

[Forgot your password?](#)

Log in

Don't have an APTA account?

 [Create a free account.](#)

OR

 [Become an APTA member](#) to get unlimited access to content.

[Learn about membership benefits.](#)

Applicant Registration

1. Once you log in, you should see CCIP information at the top of the page.

Applications

The **Credentialed Clinical Instructor Program (CCIP)** is taught throughout the year in both virtual and in-person formats. A list of course offerings with additional course information can be found on the [CCIP webpage](#).

- Courses are public (open to everyone) or private (invitation only).
- Registration for private courses requires a verification code for submission and administered directly by the course coordinator and/or trainer.
- **Course registrations close three weeks before the course start date.**

APTA's Course Registration Fees:

Note: The sponsoring organization may apply additional fees to cover course-related expenses.

Level 1 Course:

- \$100/members
- \$200/nonmembers

Level 2 Course:

- \$100/members
- \$225/nonmembers

If you withdraw within 72 hours of the course start date, you will not receive a refund of the registration fees.

Level 1 Course Manual:

The Level 1 course has transitioned over to an e-manual. Enrolled course registrants will receive an e-mail two days prior to the course start date with instructions on how to access the link to the e-manual. Hard copy manuals are still available, for an additional \$50 fee, up to two weeks prior to the course start date.

APTA Membership

2. Scroll down until you see the Level 1 Application and click Begin.

- [Managing the Exceptional Student](#)

Application

Status

☉ Level 1 Credentialed Clinical Instructor Course Application

Available

Begin

The Credentialed Clinical Instructor Program (CCIP) is intended for health care providers who work primarily in a clinical setting and are interested in developing their teaching abilities. Participants will explore different aspects of the clinical learning environment and will learn skills and techniques necessary to provide a structured and effective learning environment for students. The goal is not to improve individual clinical skills, but to develop and refine each participant's ability to teach, instruct, and guide the development of his or her students.

CCIP courses are taught throughout the year in both Canada and the United States, and enrollment is open to physical therapists and physical therapist assistants. Clinicians from other health care professions are also welcome to participate - courses regularly include speech therapists, occupational therapists, nurses, and more.

Successful completion of the course provides physical therapists and physical therapist assistants with 1.6 CEUs and the Clinical Instructor Credential. Health care providers from other professions are eligible to receive 1.2 CEUs, but may not be awarded the Clinical Instructor Credential.

3. A pop-up will appear asking whether you have previously taken **CCIP Level 1** course.
- If you have not taken the Level 1 course, click “No” and it will let you begin your application
 - If you have taken the Level 1 course, click “Yes.” You will be prompted to complete a questionnaire with details of your course if we do not have it on file. If you want to retake the course, please email ccip@apta.org.



4. At the top of the next page, click Complete Application and follow the instructions in the application.

