

1 **APTA BYLAWS AND HOUSE DOCUMENTS COMMITTEE**

2 Chair*: TBA

3 Staff liaison: TBA

4 Board Ex-officio: Secretary

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6 The Bylaws and House Documents Committee is a committee of the House of Delegates and
7 is appointed by the Officers of the House of Delegates.

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9 **CHARGE**

10 The Bylaws of the American Physical Therapy Association (Article VII., Section C.) provide
11 that the Bylaws and House Documents Committee shall review and propose revisions to
12 these bylaws, standing rules, and Association policies and positions for the profession
13 adopted by the House as prescribed in the standing rules.

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15 The Standing Rules of the American Physical Therapy Association (SR 10) provide that on a
16 regular, established basis the committee will review the Association bylaws, standing rules,
17 and Association documents created by the House and, as it deems appropriate, bring
18 motions and amendments to the House for consideration. The committee will make editorial
19 corrections as necessary to Association bylaws, standing rules, and Association documents
20 created by the House, and will communicate such corrections to the House.

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22 **QUALIFICATIONS FOR APPOINTEES**

- 23 • Shall be a Physical Therapist member in good standing.
- 24 • Knowledge of APTA governance structure and the interrelationship between APTA
25 governing documents such as the articles of incorporation, bylaws, standing rules, and
26 policies.
- 27 • Experience and expertise in areas relevant to practice within the physical therapy
28 profession.
- 29 • Understanding of APTA House of Delegates processes, structure, and function.
- 30 • Ability to analyze and synthesize a vast amount of information.
- 31 • Ability to collaborate with delegates, component leaders and other stakeholders to elicit
32 input.

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34 All APTA appointed groups shall conduct their work to support APTA's Mission, Vision,
35 Strategic Plan, and APTA adopted policies and positions. All appointees shall agree to the
36 APTA Volunteer Commitment.

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1 **MEETINGS**

2 This committee holds one annual funded in-person meeting and meets on a monthly basis,
3 as needed.

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5 **SIZE**

6 The Bylaws and House Documents Committee consists of seven members including the
7 chair; and the APTA Secretary as ex-officio. The APTA bylaws (Article V., Section 7.) provide
8 that two members selected by the committee serve as nonvoting delegates to the House of
9 Delegates. Nonvoting delegates may speak and make motions at the House but may not
10 vote. Nonvoting delegates may not serve concurrently as a voting or nonvoting delegate of
11 another member group.

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13 **TERMS OF APPOINTEES**

14 The APTA bylaws (Article VII, Section 2, C) provide members of the committee shall serve
15 three-year terms with at least one member being appointed each year. Committee members
16 shall not serve consecutive terms for appointments beginning in 2026 or thereafter.

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