

# Establishment of an APTA National Award



**BOD Y04-20-07-08**

The American Physical Therapy Association, through its Honors and Awards Program, formally recognizes individuals, institutions, and APTA components (chapters, sections, and assemblies) whose contributions to the profession or to the association are outstanding, substantial and satisfy the approved criteria for the honor or award. APTA's honors and awards provide national attention and recognition for the contributions of the recipients and enhance the reputation and public awareness of the entire profession. For individual members so recognized, association honors and awards represent the highest level of peer recognition.

Corporate-sponsored awards provide national attention and recognition for the contributions of both the recipients of these awards and those of the sponsoring corporation. Corporations sponsoring an association award demonstrate their commitment to furthering physical therapist practice, education, and research.

All awards within APTA's Honors and Awards Program require membership in the association if the award is made to an individual(s) who is expected to satisfy the Board policy [Membership Qualifications Prescribed by the Board of Directors](#).

## **I. Establishing an Award to Recognize the Contributions of a Member**

To propose a new association award to recognize the substantial contributions of a member, a member or component shall submit to APTA's Board of Directors for consideration and approval a letter of proposal.

The letter of proposal shall include the following:

- A. The purpose, history, and criteria of the proposed award;
- B. A statement of how this award is different from existing named awards;
- C. Documentation of how this award will be supported;
- D. A suggestion of the nature of the award (e.g., a plaque, a contribution, a monetary award); and,
- E. A suggestion of the criteria for selection.

## **II. Establishing a Corporate-Sponsored Award**

To propose a new association corporate-sponsored award, corporations shall submit to APTA's Board for consideration and approval a letter of commitment for sponsorship of an association award for a minimum of five years. At the conclusion of the third year of the five-year commitment, APTA will notify the corporation that it must confirm the sponsoring corporation's willingness to renew their award commitment for another five-year period, at which time a new letter of commitment shall be submitted to APTA's Board for approval.

A corporation's letter of commitment to propose the establishment of an APTA corporate-sponsored award shall include the following:

- A. Presentation of the purpose and criteria of the proposed award;
- B. The corporation's commitment of a monetary award sum (dollar amount to be provided) to be given to a specific number of recipients (number of recipients to be provided) on an annual basis;
- C. The corporation's commitment to the payment of annual administrative costs in the processing of the award equal to \$500 or 20% of the monetary award given annually to the recipient(s) of the award, whichever is greater;
- D. The corporation's written understanding and agreement that APTA will maintain complete autonomy in the Honors and Awards Program process, ie, the publication, review, recommendation, and selection of the corporate-sponsored award recipient; and,
- E. The corporation's written delineation of the responsibility for the creation of an award on an annual basis, i.e., production of a certificate, plaque, or other award form, if there is to be an award given beyond a monetary award. If APTA is to be responsible for the creation of the award, the corporation



shall also provide a written commitment for payment of expenses incurred in the initial establishment of the award.

**Explanation of Reference Numbers:**

HOD P00-00-00-00 stands for House of Delegates/month/year/page/vote in the House of Delegates minutes; the "P" indicates that it is a position (see below). For example, HOD P06-17-05-04 means that this position can be found in the June 2017 House of Delegates minutes on Page 5 and that it was Vote 4.

P: Position | S: Standard | G: Guideline | Y: Policy | R: Procedure

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