

PHYSICAL THERAPIST ASSISTANT CAUCUS: PURPOSE, COMPOSITION, AND OPERATIONS BOD Y07-15-03-06
[BOD Y09-09-08-09; Initial BOD Y06-05-05-19] [Policy]

Purpose

1. To represent the interests of Physical Therapist Assistant (PTA) members.
2. To provide recommendations and input related to PTA issues to the PTA Caucus delegates to APTA's House of Delegates (House) and APTA Board of Directors (Board).
3. To elect 5 PTA Caucus delegates and 1 alternate delegate (unfunded) to APTA's House.

Composition

1. The PTA Caucus shall consist of 1 PTA member representative (Representative) from each chapter. These Representatives are the voting members of the PTA Caucus.
2. The PTA Caucus delegates to the House shall be non-voting members of the PTA Caucus and may speak and make motions.

Meetings

The PTA Caucus shall meet immediately prior to the House. The format of the meeting will be a business-meeting format. The Chief Delegate of the PTA Caucus delegation shall develop the agenda and lead the PTA Caucus meeting. APTA shall provide support for this meeting, including but not limited to, a staff liaison, appropriate meeting space, and a location to facilitate communication during House events. Minutes of the PTA Caucus meeting shall be recorded and will be maintained with other association records. Recommendations from the PTA Caucus will be provided through the annual report and other times as needed to the APTA Board.

Activities

1. Elect PTA Caucus delegates.
2. Advise and make recommendations to the PTA Caucus delegates on issues related to the interests of the PTA, Association, and profession, including motions to APTA's House.
3. Inform the APTA Board on issues pertinent to PTAs through the annual report and other times as needed.
4. Elect 3 PTA Caucus Nominating Committee members who will:
 - Develop a slate of candidates to fill vacating positions annually.
 - Conduct annual PTA Caucus elections.
 - Identify and encourage individuals to participate in volunteer opportunities.

Duties and Responsibilities of PTA Caucus Representatives

1. Propose business items to PTA Caucus Chief Delegate.
2. Participate in scheduled PTA Caucus conference calls.
3. Participate with chapter delegation in all chapter delegation functions throughout the year.
4. Collaborate with chapter chief delegate concerning issues raised in regional caucuses.
5. Attend House and related meetings and events.
6. Support chapter and section PTA Special Interest Groups.
7. Report business and actions of the PTA Caucus to components, Chapter Delegates, and PTA members.
8. Mentor future PTA Caucus representatives.
9. Other duties as determined by the APTA Board.

Explanation of Reference Numbers:

BOD P00-00-00-00 stands for Board of Directors/**month/year/page/vote** in the Board of Directors Minutes; the "P" indicates that it is a position (see below). For example, BOD P11-97-06-18 means that this position can be found in the November 1997 Board of Directors minutes on Page 6 and that it was Vote 18.

P: Position | S: Standard | G: Guideline | Y: Policy | R: Procedure